

# *Rural Municipality of Belfast*

## **SPECIAL COUNCIL MEETING AGENDA**

Monday, August 12, 2019 at 7:00 PM – 65 Bells Lane, Belle River

Chair: Mayor Garth Gillis  
Deputy Mayor Virginia Cooke  
Councillor Lynn Docherty  
Councillor Billy Gamble  
Councillor Andy Henry  
Councillor Audrey Shillabeer  
Councillor Joanne Vessey  
Administration: CAO Bob Brooks

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### **Item      Order of Business**

1.      **Call to Order**

2.      **Declarations of Conflict of Interest**

3.      **Approval of Agenda**

**Moved** by Councillor \_\_\_\_\_ and **Seconded** by Councillor \_\_\_\_\_  
to approve the Agenda as presented.  
Votes for: \_\_\_\_\_      Votes against: \_\_\_\_\_  
Result: \_\_\_\_\_

4.      **Adoption of July 10, 2019 Special Council Meeting Minutes** (previously distributed)

**Moved** by Councillor \_\_\_\_\_ and **Seconded** by Councillor \_\_\_\_\_  
to adopt the July 10 Special Council Meeting Minutes as presented.  
Votes for: \_\_\_\_\_      Votes against: \_\_\_\_\_  
Result: \_\_\_\_\_

5.      **Business arising from the Minutes:**

a) Adoption of the Strategic Plan (2019).

On July 10, 2019 the Rural Municipality of Belfast completed a Strategic Plan exercise that saw the Municipality arrive at a Vision, Mission and Road Map, as facilitated by Wendy Drake of the MRSB Group. MRSB provided the final report for the formal adoption by Council (attached).

**Moved** by Councillor \_\_\_\_\_ and **Seconded** by Councillor \_\_\_\_\_  
to adopt the Strategic Plan (2019) as presented.  
Votes for: \_\_\_\_\_      Votes against: \_\_\_\_\_  
Result: \_\_\_\_\_

6. **CAO Report**
  - a) Variance Report
7. **Gas Tax Committee Recommendations** (presented by Chair – Councillor Andy Henry)

On July 29, 2019 the inaugural meeting of the Gas Tax Committee took place to prepare for the Call for Proposals for Gas Tax Funding, as provided by the Canada-PEI Infrastructure Secretariat. (A copy of the DRAFT Minutes of that meeting is provided to Council for context of discussions only) Should these recommendations be approved tonight; the public Call for Proposals will go out this week with a submission deadline of September 13, 2019.

As a result of those discussions, the Gas Tax Committee has made the following recommendations for Council consideration as follows:

- a) To adopt the Gas Tax Grants Policy as presented (attached).
  - b) To adopt the Gas Tax Acknowledgement Form as presented (attached).
  - c) To adopt a Gas Tax Call for Proposals, Process consistent with the Rural Municipality of Belfast Public Notice Practices of:
    - i. Website,
    - ii. Bulletin Board,
    - iii. Belfast Newsletter (as available),
    - iv. CAO Inquiry Follow-up, and
    - v. Personal Contact.
  - d) To adopt the Gas Tax Evaluation Sheet as presented (attached).
  - e) To adopt the Gas Tax Funding Proposal Application as presented (attached).
  - f) To agree that the Rural Municipality of Belfast should also develop a Gas Tax Proposal of its own; directly submitted to the Canada-PEI Infrastructure Secretariat, for the 2019-2024 Gas Tax Funding. The application will utilise a combination of the Municipal Strategic Component (50%) and the Notional Component (40%) of the Gas Tax Funding, and 10% Municipal Funds, toward an Official Community Plan as required by the *Municipal Government Act*.
8. **Next Scheduled Meeting Dates**
    - a) **Gas Tax Committee** – Monday, September 16, 2019 @ 7:00 PM, and
    - b) **Regular Council Meeting** – Wednesday, September 18 @ 7:00 PM.
  9. **Adjournment**