

# Rural Municipality of Belfast

## GAS TAX COMMITTEE MEETING - MINUTES

Monday, September 16, 2019 at 7:00 PM – 4108 Trans Canada Highway\*

\*(Thanks to Lynn for hosting the meeting)

In Attendance: Councillor Andy Henry (Voting) (Chair)  
Councillor Lynn Docherty (Voting)  
Councillor Joanne Vessey (Voting)  
Mayor Garth Gillis (Ex-officio – Voting)  
Administration: CAO Bob Brooks (Non-Voting)

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### Item      Order of Business

1. **Call to Order** – The meeting was called to order by the Chair – Councillor Andy Henry at 7:02 PM.
  
2. **Declarations of Conflict of Interest Regarding Gas Tax Funding** – Any committee members involved in any submission before the Committee declared a conflict of interest at this time and left the meeting during the discussion/decision for that particular submission ONLY. Those members were allowed to participate in all other submission discussions, as well as in the final recommendation to Council. Committee members were reminded that regular conflict guidelines also applied. Committee Members in conflict for this meeting included:

Councillor Henry	(Y/N) __Y__	with item(s) __ (7) __seven_____
Councillor Docherty	(Y/N) __N__	with item(s) _____
Councillor Vessey	(Y/N) __Y__	with item(s) __ (1) __one__and__(5) __five_____
Mayor Gillis	(Y/N) __N__	with item(s) _____
CAO Brooks	(Y/N) __N__	with item(s) _____
  
3. **Approval of Agenda**

**Moved** by Councillor Docherty and **Seconded** by Councillor Vessey to approve the Agenda as amended. (there was a slight change on item # 5)  
Votes for: \_\_ 4 \_\_      Votes against: \_\_ 0 \_\_  
Result: **Carried Unanimously**
  
4. **Orientation of Committee Proceedings by CAO** – The CAO described the process Committee was about to undertake:
  - a. Summary of the funds available for recommendation to Council,
  - b. In-Camera Evaluation of each individual submission,
  - c. In-Camera Creation of a Recommendation to Council, and
  - d. Out of In-Camera to confirm Recommendation to Council.

5. **Introduction of Gas Tax Proposals Received for Consideration** – Committee Chair; Councillor Henry introduced each of the (7) seven proposals received. The Gas Tax Proposals received include:

1)	Infrastructure Improvements at Wood Islands	\$24,623.50
2)	Emergency Warming Centre	\$84,705.50
3)	Selkirk Park Church Re-Model/Re-Purpose	\$113,473.80
4)	Iona Park Revitalization	\$250,000.00
5)	Pinette Raceway Refurbishment	\$44,000.00
6)	Point Prim Lighthouse – Repairs to L. Floor	\$11,000.00
7)	Roseberry Pond Fishway Installation	<u>\$50,000.00</u>
	<b>Total Asks:</b>	<b>\$577,802.80</b>
	<b>Total Available:</b>	<b>\$256,245.58</b>

**Committee to move In-Camera for discussion/deliberation/recommendation\***

**Moved** by Councillor Docherty and **Seconded** by Mayor Gillis for Committee to move In-Camera for discussion, deliberation and creation of recommendation to Council for consideration.

Votes for: 4 Votes against: 0

Result: **Carried Unanimously**

- \* No minutes to be taken for this portion of the meeting, only the result of the deliberations as the Recommendation to Council.

6. **Committee to move out of In-Camera for presentation of recommendation to Council**

**Moved** by Councillor Vessey and **Seconded** by Mayor Gillis for Committee to move out of In-Camera for presentation and confirmation of a recommendation to Council for consideration.

Votes for: 4 Votes against: 0

Result: **Carried Unanimously**

7. **Committee Recommendation**

The Gas Tax Committee recommends that the Rural Municipality of Belfast Council approve a Resolution for the following Not-For-Profit Groups to receive Gas Tax Funding ***Approval-In-Principal\**** in the amounts and time-lines described as follows:

**Committee Recommendation for Distribution:**

	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
<b>Available</b>	<b>\$95,806.00</b>	<b>\$7,903.00</b>	<b>\$50,080.00</b>	<b>\$50,198.58</b>	<b>\$52,258.00</b>
Proposal #1	<b>\$24,624.00</b>				
Proposal #2	<b>\$15,207.00</b>			<b>\$18,480.00</b>	<b>\$51,018.00</b>
Proposal #3	<b>\$3,300.00</b>	<b>\$14,578.00</b>			<b>\$3,038.58</b>
Proposal #4				<b>\$21,000.00</b>	
Proposal #5		<b>\$25,000.00</b>	<b>\$19,000.00</b>		
Proposal #6	<b>\$11,000</b>				
Proposal #7	<b>\$10,000</b>		<b>\$30,000.00</b>	<b>\$10,000.00</b>	
<b>Total</b>	<b>\$64,131.00</b>	<b>\$39,578.00</b>	<b>\$49,000.00</b>	<b>\$49,480.00</b>	<b>\$54,056.58</b>
<b>Total Recommended for Approval-In-Principle by Council: \$256,245.58</b>					
<b>Total Available for Approval-In-Principle by Council: \$256,245.58</b>					

\* Proposals receiving **Approval-In-Principle** from Council, will be forwarded to the Canada-PEI Infrastructure Secretariat for **Final Approval**. (about two months)

**Moved** by Mayor Gillis and **Seconded** by Councillor Docherty for Committee to approve the Gas Tax Committee Recommendation to Council as presented above.

Votes for: 4 Votes against: 0

Result: **Carried Unanimously**

**8. Next Meetings:**

- a. **Regular Council Meeting** – Wednesday, September 18 @ 7:00 PM.
- b. **Regular Council Meeting** – Wednesday, October 16 @ 7:00 PM.

**9. Adjournment** – As there was no further business...

**Moved** by Councillor Docherty to adjourn the meeting at: 10:02 PM  
**Meeting Adjourned**

Minutes Approved on: September 18, 2019

**Original Signed and Sealed on File**

\_\_\_\_\_  
Chair – Councillor Henry

**Original Signed and Sealed on File**

\_\_\_\_\_  
CAO – Bob Brooks