

Rural Municipality of Belfast

COUNCIL MEETING - AGENDA

Wednesday, January 15, 2020 at 7:00 PM – Belfast Firehall

Council: Mayor Garth Gillis (Chair)
Deputy Mayor Virginia Cooke
Councillor Lynn Docherty
Councillor Billy Gamble
Councillor Andy Henry
Councillor Audrey Shillabeer
Councillor Joanne Vessey

Administration: CAO Bob Brooks

Item Order of Business

1. **Call to Order** –
2. **Declarations of Conflict of Interest** – Do any Council members in attendance have a conflict of interest with any items on today's Agenda?
3. **Approval of Agenda** – Are there any other suggested Agenda Items? I need a mover and a seconder for approval of the Agenda?

Moved by _____ and **Seconded** by _____ to approve the Agenda as presented.

Votes for: _____ Votes against: _____

Result: _____

4. **Adoption of December 5, 2019 Council Meeting Minutes** (previously distributed)
(comments/changes received to-date by Council, incorporated into attached Minutes)

Moved by _____ and **Seconded** by _____ to adopt the Minutes of the December 5, 2019 Council Meeting Minutes as presented.

Votes for: _____ Votes against: _____

Result: _____

5. **Business arising from the December 5, 2019 Council Meeting Minutes** –
 - a. **2nd Reading required - Remuneration Bylaw #2020-01** – On today's Agenda (#9)
 - b. **Letters of Support/Concern** – All three letters completed and sent under the Mayor's signature.
 - c. **2020 Regular Council Meeting Calendar** – Now posted on Website, posted at Firehall Bulletin Board, and supplied to Belfast Lion's Club for inclusion in 2020 Calendar.

6. **CAO Report**

a. **Financial/Variance Report:**

i. Provincial Credit Union Account Balances at January 09, 2020:

1. Share 00001 \$5.24

2. Chequing 00010 \$19,331.60

➤ *Should consider a GIC in future for better interest rate*

3. Gas Tax Acct 00011 \$72,172.09

➤ *Should be receiving Gas Tax results letters shortly*

ii. Projected Expenditures to March 31, 2020: On Budget.

iii. Projected Revenues against Projected Expenditures to March 31, 2020:
On Budget.

7. **Public Presentations for the Agenda:** – There were no requests for this meeting.

8. **New Business for the Agenda?** –

9. **New Remuneration Bylaw #2020-01 presented for 2nd Reading** (previously distributed) – Per the adoption of a new Council Remuneration Proposal at the October 16, 2019 Council Meeting, a new Remuneration Bylaw is required for the 2020/2021 fiscal year and ongoing. The current Remuneration Bylaw #1985-01 will be rescinded with the adoption of Bylaw #2020-01. **First Reading was given on December 5, 2019. At that time, Mayor Gillis suggested a slight amendment: to round up the kilometre rate from \$0.438 to \$0.44.**

Moved by _____ and **Seconded** by _____ to amend Remuneration Bylaw #2020-01 by changing the kilometre rate from \$0.438 to \$0.44 per kilometre.

Votes for: _____ Votes against: _____

Result: _____

Moved by _____ and **Seconded** by _____ to approve Remuneration Bylaw #2020-01 for second reading as amended.

Votes for: _____ Votes against: _____

Result: _____

Does Council agree that Remuneration Bylaw #2020-01 has received and approved two readings and that a majority of Council now adopts Remuneration Bylaw #2020-01 as amended?

Moved by _____ and **Seconded** by _____ that Council agrees that Remuneration Bylaw #2020-01 has received and approved two readings and that a majority of Council now adopts Remuneration Bylaw #2020-01 as amended.

Votes for: _____ Votes against: _____

Result: _____

10. **New Records Retention and Disposal Bylaw #2020-02 presented for 1st Reading** (previously distributed) – As required by the *Municipal Government Act*, a Records Retention and Disposal Bylaw is required for all Municipalities. The Government of Prince Edward Island has now provided a template that all Municipalities can use as their model and adapt as required. This Draft Bylaw was previously distributed to Council and also placed on the Municipal Website for public viewing.

Moved by _____ and **Seconded** by _____ to approve the Records Retention and Disposal Bylaw #2020-02 for second 1st reading as presented.

Votes for: _____ Votes against: _____

Result: _____

11. **New Access to Information and Protection of Privacy Bylaw #2020-03 presented for 1st Reading** (previously distributed) – As required by the *Municipal Government Act*, a Access to Information and Protection of Privacy Bylaw is required for all Municipalities. The Government of Prince Edward Island has now provided a template that all Municipalities can use as their model and adapt as required. This Draft Bylaw was previously distributed to Council and also placed on the Municipal Website for public viewing.

Moved by _____ and **Seconded** by _____ to approve Access to Information and Protection of Privacy Bylaw #2020-03 for 1st reading as presented.

Votes for: _____ Votes against: _____

Result: _____

12. **Letter of Concern:**

- a. **Non-Essential Highway** – A letter of concern was received on December 27, 2019 detailing concerns that a Mr. Ivor Sargent of Sainte Adele, QC had with the Government of Prince Edward Island (GPEI) Legislation concerning Non-Essential Highways. Mr. Sargent had suggested that the Municipality create a Bylaw to negate what he considers to be unfair provincial legislation.
- a. Upon review of the letter by the CAO; it was recognised that any municipal legislation would not supersede any provincial legislation; however, the CAO does plan to follow-up with the GPEI to determine if there is any recommended follow-up action that might be required. The CAO will report back to Council as soon as the GPEI provides the appropriate feedback.
- b. Does Council agree with this action? _____

13. **Meeting of Grants Committee** – 2020/2021 Grant season will soon be upon us. As per earlier discussions, the Grants Committee wanted to look at a more transparent and accountable system for the awarding of Community Grants from the Municipality. It had been recommended that the Committee look at a similar system as that of the Municipality’s Gas Tax Committee. The CAO is suggesting a meeting of the Community Grants Committee some time in the last week of January (27, 28, 29, 30, or 31). Is there a consensus from the Community Grants Committee members, as to a meeting date? _____.
14. **Next Meetings:**
- a. **Community Grants Committee Meeting** – _____,
and
 - b. **Regular Council Meeting** – the next regular meeting of Council is scheduled for Wednesday, January 19, 2020 at 7:00 PM at the Belfast Firehall.
15. **Adjournment** – As there was no further business...
- Moved by _____ to adjourn the meeting at: _____ *PM*

Happy New Year Everyone!