

# Rural Municipality of Belfast

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

## COUNCIL MEETING - AGENDA

Wednesday, January 19, 2022 at 7:00 PM

*Upstairs Hall, Wood Islands Village*

Council: Mayor Garth Gillis (Chair) Deputy Mayor Virginia Cooke  
Councillor Lynn Docherty Councillor Billy Gamble  
Councillor Andy Henry (*Regrets*) Councillor Mary Mecher-Carlson  
Councillor Joanne Vessey  
Administration: CAO Bob Brooks Ashley Feschuk

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### Item      Order of Business

1. **Call to Order** – Council will be called to order at 7:00 PM
  2. **Covid-19 Considerations** – continue to be in place, with a maximum meeting room limitation of 21 people allowable (7 Council, 2 Admin, 12 Public). Additionally: double-vaccination is required for attendance, and masks, gloves, and bottled water are available. A contact tracing list is also maintained.
  3. **Declarations of Conflict of Interest** – Do any Council members have a conflict of interest with any items on today's Agenda?
  4. **Approval of Agenda** – Any other suggested Agenda Items? (*to be placed under Item 12*)  
  
Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the agenda as presented.  
Votes for: \_\_\_\_ Votes against: \_\_\_\_ Result: \_\_\_\_\_
  5. **Adoption of November 17, 2021 Council Meeting Minutes** (*previously distributed and attached – all changes received to-date by Council have been incorporated*).  
  
Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to adopt the Minutes of the November 17, 2021 Council Meeting as presented.  
Votes for: \_\_\_\_ Votes against: \_\_\_\_ Result: \_\_\_\_\_
  6. **Business arising from the November 17, 2020 Council Meeting** (*there is no business arising from the November 17<sup>th</sup> meeting, not already on today's agenda*).
  7. **CAO Report**
    - a. **Financial/Variance Report:**
      - i. Provincial Credit Union Account Balances at January 10, 2022:

a. Share 001	\$5.30
b. Chequing 010	\$53,257.74
c. Savings 020 (Reserve)	\$36.41
d. Gas Tax Acct 00011	\$47,238.63
e. Gas Tax GIC ( <i>for future approved G.T. projects</i> )	\$50,300.00
f. Savings GIC ( <i>for future Municipal project</i> )	\$45,000.00
- Expenditures and Revenues for the 2021/2022 fiscal year are currently on-track.

- ii. **2021 Lights at Wood Islands Village** (*RMB/WIADC Christmas Tree-lighting event*): By all accounts, this first-ever event was very successful and had numerous participants, activities, businesses and volunteers involved. RMB and WIADC staff, as well as some volunteers have already started to disassemble the decorations. A call for assistance will happen soon and a lessons-learned session will be held to improve the event for next year (complete with a break-down of hours and costs it took to hold the event) – congratulations everyone.
  - iii. **RMB's Website:** Updating and improvements have already started and will continue now and ongoing.
  - iv. **Logo Contest Pizza Party:** Originally planned for the month of January, the Pizza Party is currently on hold for School Covid considerations.
  - v. **RMB Staff Training:** I am pleased to note that I was able to find some relevant on-line training courses for our Administrative person Ashley; specifically for Excel and Bookkeeping. I'm also happy to say that these courses are provided through the Province @EFORCEPEI.ca and is provided free of charge. Ashley has already started her first course.
  - vi. **RMB's Facebook Site:** This month Ashley is going to focus on introducing the Facebook audience in Belfast the 2022/2023 Community Grants Program. This move is expected a broader audience. 307 People 'Like' our Facebook Page and 336 People are now 'Following' us. Our response time to questions or comments is less than one hour. The Christmas Poster reached over 3036 people and the average number of people reached per post is 600. This is a great platform to help RMB residents connect and stay informed.
  - vii. **RMB's MEMP Update** (*attached*)
8. **2022/2023 RMB Community Grants Program** – As noted last meeting, the 2022/2023 RMB Community Grants Application is now on the RMB Website and will be referenced on our Facebook Page. Those organizations involved in the program last year, will be emailed this year's application directly. The Firehall will be notifying RMB this month as to their annual requirements for Council consideration. Per Council's wishes for this year's program, there will be a cap of \$65,000 in Community Grants given out. Deadline for applications this year is Sunday, March 6, 2022.
9. **Official Plan Progress** (*to be supplied by FOTENN*)
10. **Health Matter** – Some progress to report in regards to consulting with Health PEI regarding a possible Health Clinic for our area, or some other possible solutions that would improve access to medical care in our municipality: A meeting has been set for Thursday, February 17<sup>th</sup> at 10:00 AM with the Deputy Minister MacDougall, Mayor Gillis, Councillor Carlson and myself – CAO Bob Brooks. An update will be provided.
11. **Notice of 2022/2023 Budget and Financial Plan** – Notice is hereby given, that the Municipality will be holding public meetings on February 16, 2022 and March 16, 2022 to discuss and ratify the Municipality's 2022/2023 Budget and Financial Plan. Public input is welcome, although, due to Covid restrictions, personal attendance will be limited. The public is also encouraged to submit any comments by email. Notices will now be placed on the Municipal Website, the Belfast Newsletter, RMB's Facebook Page, and the Municipal Bulletin Board. As a heads-up; this budget/financial plan will represent a culmination of this Council's 4-year transition plan. Budget changes can be expected.

