

Rural Municipality of Belfast

2021/2022 Operational Budget/Financial Plan

April 1, 2021 - March 31, 2022

Income:

	Actuals 2019/20	Budget 2020/21	Projected 2020/21	Budget * 2021/22
i1 Assessment Income: (@ January 29, 2021)				
Commercial Assessment (21/22) @ \$0.25 per \$100	\$13,226	\$15,317	\$15,317	\$15,399
Non-Commercial Assessment (21/22) @ \$0.15 per \$100	166,694	212,718	212,718	219,117
Assessment Adjustment	4,388		20,495	0
i2 Government Recreation/Rink Grant (In):	8,500	8,500	8,500	8,500
i3 Equalization Funding	511	550	550	576
i4 Gas Tax Funding (In) **	43,112	95,806	46,822	149,000
i5 Other Funding Received/Rebates/Misc. ***	36	200	34,994	2,000
Total	\$236,467	\$333,090	\$339,396	\$394,592

* Note: 2021/22 assumes **no tax increase**

** Note: Gas Tax funds for approved projects in 2021/22

*** Note: Safe Restart awarded to RMB (\$34,359) in 2020/21, also spent in 2021/22 + HST Rebates.

Expenditures:

	Actuals 2019/20	Budget 2020/21	Projected 2020/21	Budget 2021/22
e1 Council: Per Remuneration Bylaw # 2020-01 (1)	0	9,560	9,060	\$10,000
Administration:				
e1 Wages/Tax (CAO & 1 Emp)(Pub. Office 3 days/wk-Sep 2021)	\$9,270	\$20,400	\$20,635	\$27,820
e2 Travel Allowance (per 2021 Contract)	736	700	700	1,000
e3 Admin - Office Supplies, Set-up and Monthly Lease (2)	3,113	3,500	6,060	17,240
e4 Advertising	215	450	610	600
e5 Audit, Financial, Bank Fees	6,513	3,000	2,781	3,000
e6 Insurance (General and Director's Liability), Legal and WCB	5,585	7,250	7,010	7,500
e7 Events (Remembrance, Halloween, Christmas, Other) (New)	0	0	0	1,500
e9 Training/Conf./EMO training, plus associated travel (4)	0	1,000	0	2,000
e9 FPEIM 3rd Year Membership (15% Discount for 3rd Year)	1,774	2,683	2,683	3,500
e9 Professional Fees (FCM, AMAPEI and Other Organizations)	0	1,000	989	1,200
i4 Official Plan & Bylaw (Gas Tax Project - Municipal Share) (5)	0	10,000	0	10,000
e5 Amortization of Tangible Capital Assets	224	50	50	50
e10 Miscellaneous	0	500	214	500
Sub Total	\$27,430	\$60,093	\$50,792	\$85,910

Grants:

e11 Fire Protection Grant	\$90,000	\$90,000	\$90,000	\$90,000
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e12 Government Recreation Grant (out):

- Government Rink Grant (Belfast Rec Centre)

\$8,500 \$8,500 #REF! \$8,500

e13 Community Grants:

- Belfast Rec Centre

\$51,090 \$56,605 #REF! \$81,900

- Belfast Area Watershed Group

26,500 26,500 26,500 26,500

- Belfast Days

3,840 3,855 3,855 3,900

- Belfast Historical Society

1,000 3,000 3,000 3,000

- Belfast Minor Hockey

4,000 5,000 5,000 7,000

- Belfast Minor Soccer (staledate for 20/21)

3,000 3,000 #REF! 3,000

- Mosquito Abatement (Pinette/Flat River)

500 500 0 500

- Pinette Raceway **WITHDRAWN (6)**

750 750 #REF! 1,000

- Point Prim & Area Mosquito Prg (staledate for 20/21)

2,000 0 0 0

- Point Prim Lighthouse

1,500 1,000 0 1,500

- Wood Islands & Area Development Corp. (WIADC)

3,000 3,000 #REF! 3,000

- WIADC - Wood Islands Lighthouse

5,000 7,000 7,000 8,000

- Belfast Rec Center (One-Time Generator/Warm Ctr)

0 3,000 3,000 3,000

0 0 #REF! 21,500

i4 Gas Tax Allocation (Out) (with i4 above to = \$149,000)

\$43,112 \$95,806 \$46,822 \$139,000

e8 Elections/By-Elections (as required)

\$425 \$1,500 \$379 \$400

e14 Contingency (\$1,000) Safe Restart (\$34,359) (3)

\$0 \$1,000 \$17,000 \$8,000

Total Projected Expenditures**\$220,557 \$313,504 #REF! \$413,710**

Change in Fund Balance:

\$15,910 #REF! *-\$19,118*

Accumulated Surplus - Beginning of Year:

\$47,094 \$63,004 #REF!

Accumulated Surplus - End of Year:

\$63,004 * #REF! #REF!

* Accumulated Surplus due to lower expenses with Covid-19 restriction shutdowns and Safe Restart injection

* The *-\$19,118* for 2021/2022 would come out of Surplus Cash-Flow leaving a remaining Surplus of **\$114,684****Notes to 2021/2022 Operational Budget:****(1)** - Councillor Shillabeer resigned in October 2020**(2)** - Office expenditures were higher in 20/21 and again in 21/22, as set-up of new office has already begun
Plus, a monthly lease of \$920 has now been added (since Feb 2021) = \$11,040/yr**(3)** - In 20/21 the Safe Restart expenditures came out of Contingency Line (**e14**) as will the 21/22;
as well as the 20/21 and 21/22 contingency expenditures**(4)** - Council/CAO are members of the FPEIM, FCM and AMAPEI; some attendance to events is expected
plus, some EMO training is expected in the 21/22 fiscal year.**(5)** - Official Plan and Bylaw (Gas Tax Project), delayed due to Covid-19 by one year; should happen this year.**(6)** - Application withdrawn in 20/21 and 21/22, but may reapply for the 22/23 cycle.**Capital Budget and 5-Year Capital Expenditure Program:**

Rural Municipality of Belfast originally had no plans for any Capital Purchases over \$1,000 for the 2020/2021 and 2021/2022 fiscal years; however, due to requirements for a Municipal Electoral Office in Feb and Mar 2021; and with the decision to open the office in 2021; purchases for the office are now required and underway.

In 2021: Office Furn/Equip (approx \$20,000) was/will be purchased through Safe Restart and budgeted funds.**In 2022:** Office Furn/Equip (approx \$15,000) to be purchased through Safe Restart and budgeted funds.By September 2022, the Rural Municipality of Belfast will be in full compliance with the *Municipal Government Act* targets for this Council's term of office.

**Provided by Municipal Affairs as at
February 17, 2021**

Commercial Assessment:

Total Market Base: \$10,000,100
 Total Current Market: \$6,159,400
 Current Taxable: \$6,159,400
 Total Properties: 44
 Current Taxable: **\$6,159,400**
 @.25 = \$15,399

Non-Commercial Assessment:

Total Market Base: \$176,877,400
 Total Current Market: \$153,491,200
 Current Taxable: \$146,078,300
 Total Properties: 2,441
 Current Taxable: **\$146,078,300**
 @.15 = \$219,117

Residential Assessment:

Total Market Base: \$107,267,700
 Total Current Market: \$107,267,700
 Current Taxable: \$100,424,700
 Total Properties: 1,057

No Proposed Tax Increases for the 2021/2022 Fiscal Year

2021/2022 RMB Assessment Income is based on Commercial and Non-Commercial Taxable Only!

Com + Non-Com = **\$234,516**

Farm Assessment:

Total Market Base: \$18,051,600
 Total Current Market: \$18,051,600
 Current Taxable: \$17,485,100
 Total Properties: 400

Municipal Assessment:

Total Market Base: \$186,877,500
 Total Current Market: \$159,650,600
 Current Taxable: \$152,237,700
 Total Properties: 2,461

Market Value Assessment:

Total Market Base: \$186,877,500
 Total Current Market: \$159,650,600
 Current Taxable: \$152,237,700
 Total Properties: 2,461

Pivotal Planning Dates:

- **2021** Year to contract for Official Community Plan and Development Bylaw
- **2021** Year to establish an Emergency Management Plan for the Municipality
- **September 1, 2021** Date to open Municipal Office to the public (15 hrs/wk), office to be set up, and used intermittently until then
- **September 1, 2022** Date to open Municipal Office to the public (20 hrs/wk)
- **November 7, 2022** Date of Next Regular Municipal Election
- **December 2022** Date permanent (20 hrs/wk) Municipal Office is required by - MGA 85(2)
- **December 6, 2022** Date Current Term of Office for this Council ends - MGA 79(2)

Approved: **March 17, 2021**

Signature and Seal on File

Mayor - Garth J Gillis

Signature and Seal on File

CAO - Bob Brooks