



# Rural Municipality of Belfast

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

## COUNCIL MEETING - AGENDA

Wednesday, November 16, 2022 at 7:00 PM

*Upstairs Hall, Wood Islands Market*

Council:	Mayor Garth Gillis (Chair)	Deputy Mayor Virginia Cooke ( <i>regrets</i> )
	Councillor Lynn Docherty	Councillor Billy Gamble
	Councillor Andy Henry	Councillor Joanne Vessey
Administration:	CAO Bob Brooks	Ashley Feschuk      Jill Harris

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### Item      Order of Business

- Call to Order** – Council to be called to order at 7:00 PM
- Declarations of Conflict of Interest** – Do any members of Council have a conflict of interest with any items on today's Agenda?
- Approval of Agenda** – Any other suggested Agenda Items? (*To be placed under Item 9*)  
**Moved** by \_\_\_\_\_ and **seconded** by \_\_\_\_\_ to adopt the agenda as presented.  
Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_
- Adoption of October 19, 2022 Council Meeting Minutes** (*previously distributed – all changes received to-date by Council have been incorporated*).  
**Moved** by \_\_\_\_\_ and **seconded** by \_\_\_\_\_ to approve the Minutes of the October 19, 2022 Council Meeting as presented.  
Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_
- Business arising from the October 19, 2022 Council Meeting**
  - Hurricane Fiona** – The PEI Emergency Measures Disaster Claim has now been filed using the EMO Claim Form – we are now waiting to see how much and what costs will be covered.
  - Emergency Generator** – During the Warming Centre operation, EMO seemed to hint at a possibility of installing generators at various locations on a permanent basis to help be better prepared for the next emergency. RMB is following up regarding a possible generator for our alternate site at Wood Islands. It's reported that the generator at the Belfast Rec Centre is now installed.
  - Municipal Election Update** – As everyone is aware by now; at the October 21<sup>st</sup> Nominations deadline, RMB had 1 Nominee for Mayor and 7 Nominees for Councillor. The very next day on October 22<sup>nd</sup>, one of the Councillor Nominees (Andy Henry), officially dropped out. That action meant that ALL of the new Council-Elect were Acclaimed; meaning that no election was necessary. Consequently, the November 7<sup>th</sup> Election process was cancelled. The new Council-Elect received their Orientation Training on November 2<sup>nd</sup>.

6. **Public Presentations regarding items on today’s Agenda or other items?** (*Five minutes is allotted for each presentation – one request for a presentation came in prior to the printing of this Agenda*)
- a. **A Possible New Community Grant for the 2022/2023 Community Grants Cycle** (Presented by Councillor-Elect Katherine Bryson). (*Current Community Grants Policy attached for reference.*) \_\_\_\_\_
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7. **CAO Financial/Variance Report** (*presented by the CAO*)
- i. **Provincial Credit Union Account Balances at November 4, 2022:**
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|---|-------------|
| a. Share 001  | \$5.30      |
| b. Chequing 010   | \$37,139.90 |
| c. Savings 020 (Reserve)  | \$36.58     |
| d. Savings Reserve GIC/Int. ( <i>long-term project to be determined</i> ) | \$65,292.50 |
| e. Gas Tax Acct 00011   | \$80,402.90 |
| f. Gas Tax GIC/Int. ( <i>for previously-approved G.T. projects</i> )      | \$50,501.20 |
- Revenues are on track to-date; however, with the cancellation of the November 7<sup>th</sup> Election, there will be some cost savings (to be determined).
8. **2023 Regular Council Meeting Calendar** – For planning purposes and as required by the *Municipal Government Act*; a Regular Council Meeting Calendar must be publicly posted for the upcoming 2023 Regular Council Meetings. This Calendar is posted on RMB’s Website, announced on RMB’s Facebook page, posted on various Bulletin Boards, included within the Belfast Newsletter, and included within the Annual Belfast Lions Club Calendar. While this motion follows the tradition of having 10 scheduled meetings on the 3<sup>rd</sup> Wednesday of each month (except July and December), the new Council Elect may change those dates if they wish through a public motion. (Calendar Dates Attached). **Proposed Regular Council Meeting Dates for the 2023 Calendar Year:**
- |                     |                       |
|---------------------|-----------------------|
| 1) January 18, 2023 | 2) February 15, 2023  |
| 3) March 15, 2023   | 4) April 19, 2023     |
| 5) May 17, 2023     | 6) June 21, 2023      |
| 7) August 16, 2023  | 8) September 20, 2023 |
| 9) October 18, 2023 | 10) November 15, 2023 |
- Moved** by \_\_\_\_\_ and **seconded** by \_\_\_\_\_ to approve the **2023 Regular Council Meeting Calendar** as presented.  
 Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_ Result: \_\_\_\_\_
9. **New Business for the Agenda** (*as per Item 3 above*)?
- a. \_\_\_\_\_
- b. \_\_\_\_\_
10. **Appreciation Certificates for 2019-2022 Council Members** – The Council Members of the 2019-2022 Council Term had a very special and somewhat different (*and additional*) challenge to accomplish during their term of office. On top of all their regular duties as Council Members, they also had until the end of their term to make the successful transition into all the requirements of the new **Municipal Government Act**.

This challenge was not only accomplished successfully, it's reported that they are only one of a few of the Rural Municipalities that actually achieved that goal. Well done!

To commemorate that achievement and in appreciation of their exemplary public service, each member of Council is being presented with a ***Certificate of Appreciation***.

*Well done everyone and thankyou!*

11. **Next Meetings:**

- a. **First Meeting of (new term) Council** - scheduled for Wednesday, December 7, 2022 at 7:00 PM in the Upstairs Hall at Wood Islands Market – for Official Swearing In.
- b. **Regular Meeting of Council** - scheduled for Wednesday, January 18, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.

12. **Adjournment** – As there is no further business...

Moved by \_\_\_\_\_ to adjourn the meeting at: \_\_\_\_\_

Minutes Approved On: \_\_\_\_\_

\_\_\_\_\_  
Garth Gillis – Mayor

\_\_\_\_\_  
Bob Brooks – CAO

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