



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

COUNCIL MEETING - AGENDA

Wednesday, January 18, 2023 at 7:00 PM
Upstairs Hall, Wood Islands Market

Council: Mayor Garth Gillis (Chair) Deputy Mayor Lynn Docherty
Councillor Katherine Bryson Councillor Trisha Carter
Councillor Billy Gamble Councillor James Kinnee
Councillor Charley McGivern
Administration: CAO Bob Brooks Ashley Feschuk

Item Order of Business

1. **Call to Order** – Council Meeting to be called to by Mayor Gillis at 7:00 PM.
2. **Declarations of Conflict of Interest** – Do any members of Council have a conflict of interest with any items on today’s Agenda?
3. **Approval of Agenda** – Any other suggested Agenda Items for today’s meeting? *(To be placed under Item 9)*

 Moved by _____ **and seconded by** _____
 to adopt the agenda as presented.
 Votes for: ____ Votes against: ____ Result: _____
4. **Adoption of the December 7, 2022 Council Meeting Minutes** *(previously distributed – no changes required)*.

 Moved by _____ **and seconded by** _____
 to approve the Minutes of the December 7, 2022 Council Meeting as presented.
 Votes for: ____ Votes against: ____ Result: _____
5. **Business arising from the December 7, 2022 Council Meeting Minutes** *(there is no business arising from the December 7th meeting, not already on today’s agenda)*
6. **CAO Report** *(presented by CAO Bob Brooks)*
 - a) **Financial/Variance/Planning Report**
 - i. **Provincial Credit Union Account Balances at January 12, 2023:**

a. Share Acct 001	\$5.35
b. Chequing Acct 010	\$23,515.61
c. Gas Tax (CCBF) Acct 011 <i>(for approved projects)</i>	\$72,176.44
d. Reserve Savings Acct 020	\$36.68
e. Gas Tax (CCBF) GIC Acct 040 <i>(for approved projects)</i>	\$51,003.44
f. Reserve Savings GICs; Acct 041 & 042	\$65,541.29

(for a future RMB project – to be determined)

Expenditures, Revenues and Projections are currently on track for the 22/23 fiscal year. All line items are currently being reviewed to prepare for the 23/24 Budget Recommendations for Council consideration.

ii. **New Strategic Plan for 2023-2026:**

At the beginning of the previous Council term; it was discussed that since RMB did not have an adopted Official Community Plan; it would be advantageous to adopt a 4-year RMB Strategic Plan for the duration of the Council Term. In keeping with that premiss, the CAO is looking to budget for a similar Strategic Plan Exercise, that would cover the years 2023-2026. This Strategic Plan helps define the goals and aspirations of what this new Council would like to achieve over the course of their Council term. The CAO has already started the inquiries to find out how much Council will need to budget for this exercise. It would be planned for some time in the summer if approved.

Moved by _____ **and seconded by** _____

to include projections for a 2023-2026 RMB Strategic Plan into the DRAFT 23/24 RMB Budget for Council consideration.

Votes for: _____ Votes against: _____ Result: _____

7. **23/24 Community Grants Program** – administration and procedures are now upon us for the 23/24 Community Grants Program cycle. The call for Community Grants Proposals is now on the RMB Website, along with notifications on RMB’s Facebook site and various Bulletin Boards around our municipality. Applicants have until noon on March 7th to submit their grant applications. The Firehall has notified RMB that for the 23/24 fiscal year, they will be requesting \$110,000 for its annual Firehall requirements for Council consideration. On a separate note – **congratulations** go out to **Councillor Billy Gamble** – once again selected as the Community Grants Committee Chair.
8. **Notice of 23/24 Budget and Financial Plan Meetings** – Notice is hereby given, that RMB will be holding open public meetings on February 15th and March 15th to discuss and ratify RMB’s 23/24 Budget, Financial Plan and Capital Plan for the upcoming fiscal year. These two dates are part of RMB’s regular Council Meeting schedule. Everyone is welcome to attend. Should any member of the public wish to be placed on the Agenda to make a presentation to Council in this regard; please contact the RMB Office to make arrangements.
9. **New Business for the Agenda** (*as discussed in Approval of Agenda, Item 3 above*)

10. **Public Presentations (if any)** – (*Members of the public are offered five minutes to make a presentation to Council. Discussion items do not have to be one of today’s agenda items. Following the presentation, Council may or may not ask questions of the presenter, or seek clarification*) (*No presentation requests were submitted at time of printing this agenda*)

11. **Next Meetings:**

- a. **Canada Community Building Fund (CCBF) Committee Meeting** - scheduled for Wednesday, January 25, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.
- b. **Regular Meeting of Council (1st Budget/Financial Plan Meeting)** - scheduled for Wednesday, February 15, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.
- c. **Community Grants Committee Meeting** (meeting to deliberate on Community Grant Applications recommendation) - scheduled for Wednesday, March 8, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.

12. **Adjournment** – As there is no further business...

Moved by _____ **to adjourn the meeting at:** _____

Minutes Approved On: _____

Mayor Garth Gillis

CAO Bob Brooks

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