



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

COUNCIL MEETING - AGENDA

Wednesday, March 15, 2023 at 7:00 PM
Upstairs Hall, Wood Islands Market

Council:	Mayor Garth Gillis (Chair)	Deputy Mayor Lynn Docherty
	Councillor Katherine Bryson	Councillor Trisha Carter
	Councillor Billy Gamble	Councillor James Kinnee
	Councillor Charley McGivern	
Administration:	CAO Bob Brooks	Ashley Feschuk Jill Harris
Public:		

Please Be Aware: RMB Council Meetings are Livestreamed to facebook.com/belfastpei

Item Order of Business

1. **Call to Order** – Council Meeting to be called to by Mayor Gillis at 7:00 PM.
2. **Declarations of Conflict of Interest** – Do any members of Council have a conflict of interest with any items on today’s Agenda? (*Especially Community Grants?*)
3. **Approval of Agenda** – Any other suggested Agenda Items for today’s meeting? (*To be placed under Item 13*)

Moved by _____ and **seconded** by _____
to adopt the agenda as presented.
Votes for: ____ Votes against: ____ Result: _____
4. **Public Presentations (if any)** – (*Members of the public are offered five minutes to make a presentation to Council. Discussion items do not have to be one of today’s agenda items. After the five minutes are up, the Presenter may ask for an extension – only granted if UNANIMOUS consent of Council is given. Following the presentation, Council may or may not ask questions*)
 - a) _____
 - b) _____
5. **Adoption of the February 15, 2023 Council Meeting Minutes** (*previously distributed; all changes incorporated*).

Moved by _____ and **seconded** by _____ to
approve the Minutes of the February 15, 2023 Council Meeting as presented.
Votes for: ____ Votes against: ____ Result: _____
6. **Business arising from the February 15, 2023 Council Meeting Minutes** (*there is no business arising from the February 15th meeting, not already on today’s agenda*)

7. **Adoption of the March 8, 2023 Community Grants Committee Meeting Minutes**
(previously distributed; all changes incorporated) (these Minutes to be approved by Committee Members ONLY, as there are no other Committee meetings scheduled for the near future).

Moved by _____ and seconded by _____ to approve the Minutes of the March 8, 2023 Community Grants Committee Meeting as presented. *(Committee Members Only)*
 Votes for: _____ Votes against: _____ Result: _____

8. **Business arising from the March 8, 2023 Community Grants Committee Meeting:**

Community Grants Committee Recommendations to Council:

Following the deliberations of the Community Grants Committee regarding the 23/24 Community Grants Program allocations; Committee Members approved the following recommendations for Council consideration.

(1) Recommended Grant Allocations as follows (Tally Sheet Attached):

1. Belfast Rural Fire Department	\$110,000.
2. Belfast Rec Centre (GPEI Rink Grant)	8,500.
3. Belfast Rec Centre (Operations)	26,500.
4. Belfast Rec Centre (Warming Centre) <i>(One-Time Grant)</i>	11,600.
5. Belfast Public Trails	0.
6. Belfast Area Watershed Group (BAWG)	5,500.
7. Belfast Days	3,500.
8. Belfast Historical Society	4,000.
9. Belfast Historical Society (Walking Trail)	0.
10. Belfast Minor Hockey	3,000.
11. Community Yoga and Wellness	1,000.
12. Horses 101 – Learning all about horses!	1,200.
13. Mizpah Lodge Restoration	0.
14. Pinette/Flat River Mosquito Control Program	0.
15. Pinette Raceway Inc.	2,000.
16. Polly Pioneer Cemetery <i>(One-Time Grant)</i>	1,500.
17. Point Prim Community Movie	0.
18. Point Prim Lighthouse Society	3,000.
19. The Lupin House	0.
20. Vernon River/Belfast Community Pantry	2,300.
21. Wood Islands Market (Operations-WIADC)	10,000.
22. Wood Islands Lighthouse	3,000.

Grand Total **\$196,600.**

(2) Recommended Caveat on Community Grant Allocations:

The Community Grants Committee is recommending that any organization receiving a Community Grant, from this point forward; be required to produce a Summary Report on how the awarded Community Grants Funds were utilized. Any group who does not provide such report, will not be eligible for a future Community Grant.

Moved by _____ and seconded by _____ to approve the two Recommendations (*above*) of the Community Grants Committee as presented. (*All of Council*)

Votes for: _____ Votes against: _____ Result: _____

It should also be noted that Committee Members requested that future Grant Applications be enhanced to ask for a breakdown of how the grant money is to be spent. Administration will make that enhancement; to be included in future applications.

9. **CAO Report** (*presented by CAO Bob Brooks*)

a) **Financial/Variance/Planning Report**

i. **Provincial Credit Union Account Balances at March 06, 2023:**

a. Share Acct 001	\$5.35
b. Chequing Acct 010	\$62,679.03
c. Gas Tax (CCBF) Acct 011 (<i>for approved projects</i>)	\$44,552.74
d. Reserve Savings Acct 020	\$36.78
e. Gas Tax (CCBF) GIC Acct 040 (<i>for approved projects</i>)	\$50,501.20
f. Reserve Savings GICs; Acct 041 & 042 <i>(for RMB project(s) – to be determined during Strategic Planning Session)</i>	\$65,292.50

2022/23 Revenues, Expenditures and Projections to be detailed during Budget discussions on today's Agenda, Item # 12.

10. **Saltwire Flyer Distribution** (*presented by Ashley Feschuk - Administration*) – during the February 15th Council Meeting, Council was updated on the Saltwire Flyer issue. Ashley Feschuk will now provide a further update.
11. **Biting Fly Program** (*presented by CAO – Bob Brooks*) – during the 22/23 Budget deliberations, Council decided to delay a proposed Municipal-wide Mosquito Abatement Program, for further discussion with proponents of the Program. On that, the CAO was in regular contact with the proponents, which included possible options for moving forward. Ultimately, the proponents decided not to bring forward a Municipal-wide proposal at this time, and instead, opted for a smaller/more targeted Mosquito Abatement Program for this year. That proposal was included within the 23/24 Community Grants Applications. The group has not taken a Municipal-wide option off the table altogether, and may bring forward a new proposal at a later date.
12. **23/24 Budget and Financial Plan** (*February 15th DRAFT previously provided and attached*) - **Presented for Discussion, Amendments, 2nd Reading, and Final Approval** (*presented by CAO Bob Brooks*) – The CAO will go through the February 15th Draft document, and will detail the changes resulting from the February 15th Council meeting; the new information that was provided by the Province; the updated projections for the 22/23 fiscal year; the new information from the Community Grants Committee; and the Amendments required so far, to the 23/24 February 15th Draft Budget and Financial Plan. The floor will then be open for Council to make any other suggested changes/amendments. Once discussions and amendments are completed, Council will be asked to give 2nd Reading and Final Approval to the 23/24 Budget/Financial Plan/Capital Plan.

Amendment 1:

Updated 23/24 Assessment Income from the Government of PEI.

Amendment 2:

Updated 22/23 and 23/24 Administrative changes to the 23/24 Budget.

Amendment 3:

Updated 23/24 Community Grants Allocations.

Moved by _____ and **seconded** by _____ to approve Amendments 1, 2 and 3 above as presented.

Votes for: ____ Votes against: ____ Result: _____

Further Budget Discussion/Amendments...

Amendment 4 ???:

_____.

Moved by _____ and **seconded** by _____ to _____.

Votes for: ____ Votes against: ____ Result: _____

Having had 1st Reading of the 23/24 RMB Budget, and having had the acceptance of various Amendments to the 23/24 RMB Budget; the 23/24 RMB Budget, Financial Plan and Capital Plan is now ready for 2nd Read as Amended and Final Approval.

Moved by _____ and **seconded** by _____ to approve 2nd Reading of the 2023/2024 Rural Municipality of Belfast Budget, Financial Plan and Capital Plan, as amended, for final approval.

Votes for: ____ Votes against: ____ Result: _____

- 13. **New Business for the Agenda** (*as discussed in Approval of Agenda, Item 3 above*)

- 14. **Next Meetings:**

- a. **Regular Meeting of Council** - scheduled for Wednesday, April 19, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.
- b. **RMB Strategic Planning Session** - To Be Announced. (*this session will be open to the public and will take place at the Wood Islands Market, probably as a weekend/afternoon event*).

- 15. **Adjournment** – As there is no further business...

Moved by _____ to adjourn the meeting at: _____