



# Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; Incorporated 1972

## COMMUNITY GRANTS COMMITTEE MEETING - MINUTES

Wednesday, January 11, 2023 at 7:00 PM

*Upper Meeting Hall, Wood Islands Market*

Committee: Mayor Garth Gillis (Ex-Officio - Voting)  
Councillor Katherine Bryson (Voting)  
Councillor Billy Gamble (Voting)  
Councillor James Kinnee (Voting)

Administration: CAO Bob Brooks (Non-Voting) Ashley Feschuk (Non-Voting)

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### Item      Order of Business

1. **Call to Order** – Council meeting was called to order by Mayor Gillis at 7:00pm.
2. **Declarations of Conflict of Interest** – there were NO conflicts of interest from any members of Council with any items on today’s agenda.
3. **Approval of Agenda** – There were no additional items to add to the agenda.

**Moved** by Councillor Gamble and **seconded** by Councillor Bryson to adopt the agenda as presented.

Votes for: 4    Votes against: 0    Result: **Carried Unanimously**

4. **Selection of Community Grants Committee Chair** – Per the November 2022 General Municipal Election for RMB, January 2023 sees a brand-new Community Grants Committee make-up. The selection of a Chair for this committee is now required.

Do any voting members of the Community Grants Committee wish to let their name stand for the Chairmanship Position?

Councillor Billy Gamble    *No other names were presented.*

**Moved** by Councillor Kinnee and **seconded** by Councillor Bryson that the Community Grants Committee selects Councillor Gamble as its Chair until further notice.

Votes for: 4    Votes against: 0    Result: **Carried Unanimously**

The selected Chair then took over the Chairmanship of this meeting.

5. **Presentation of Community Grants Documents and Update (CAO)** – The CAO provided some historical background for the Committee on how the committee was shaped, the process for the upcoming 23/24 Grants Cycle and the documents that will be used. The background documentation provided to Committee were:
  - a. Municipal Grants Bylaw # 2018-02,
  - b. Community Grants Policy # P2022-01,
  - c. Community Grants Terms of Reference,
  - d. 22/23 Community Grants Program Awards, and
  - e. 23/24 Community Grants Application and Timelines.

Some committee members expressed an interest in having Grant Recipients provide some type of Summary Report for the funds they received and how the funds were used. The discussion also explored whether Council could require past recipients to provide that report as a condition to apply on the 23/24 Program? As the past Council, nor the current Council, had made that a requirement; it was not possible, as the applications were going out right away, and Council has yet to make that decision. What was possible however:

- Committee could make a recommendation for Council to consider; then Council could make a report a requirement for any Grant monies received.

Committee members were also told about the \$64,000 CAP that was put on the Community Grants funding for the 22/23 Program, and that this Committee could also make a similar recommendation. At the conclusion of the discussion, it was suggested that Committee could make three separate recommendations out of the March 8<sup>th</sup> Community Grants Committee Meeting:

1. A recommendation for an overall CAP on the Community Grants funding available for the 23/24 Community Grants Program (does not include the Firehall Grant or the GPEI Rink Grant).
2. A recommendation for the requirement of some type of summary report of how the funds were used from Grant Recipients, and
3. A recommendation on who the Grant Recipients of the 23/24 Program should be and how much.

6. **Other Business for the Agenda**

- Councillor/Chair Person Gamble brought up that the Belfast Rec Center successfully got the half-boards added to their facility.

7. **Next Meetings:**

- a. **Regular Council Meeting** – the next regular meeting of Council is scheduled for Wednesday, January 18, 2023 at 7:00 PM - Upstairs Hall, Wood Islands Market.
- b. **Community Grants Committee Meeting** – (this meeting of Committee is to hear/review proposals, to deliberate in-camera, and to make recommendations for Council consideration). Scheduled for Wednesday, March 8, 2023 at 7:00 PM - Upstairs Hall, Wood Islands Market.

8. **Adjournment** – As there was no further business...

**Moved by Councillor Bryson to adjourn the meeting at: 8:16 PM**

Minutes approved on: **March 8, 2023**

**Signature and Seal on File**  
Chair – Councillor Billy Gamble

**Signature and Seal on File**  
CAO – Bob Brooks

*Ashley/Bob*