



# Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

## COUNCIL MEETING - AGENDA

Wednesday, April 19, 2023 at 7:00 PM

**Upstairs Hall, Wood Islands Market**

Council:	Mayor Garth Gillis (Chair)	Deputy Mayor Lynn Docherty
	Councillor Katherine Bryson	Councillor Trisha Carter
	Councillor Billy Gamble	Councillor James Kinnee
	Councillor Charley McGivern	
Administration:	CAO Bob Brooks	Ashley Feschuk
Public:		

**Please Be Aware: RMB Council Meetings are Livestreamed to [facebook.com/belfastpei](https://www.facebook.com/belfastpei)**

### Item      Order of Business

1. **Call to Order** – Council Meeting to be called to by Mayor Gillis at 7:00 PM.
2. **Declarations of Conflict of Interest** – Do any members of Council have a conflict of interest with any items on today’s Agenda?
3. **Approval of Agenda** – Any other suggested Agenda Items for today’s meeting? *(To be placed under Item 12)*

**Moved by** \_\_\_\_\_ **and seconded by** \_\_\_\_\_  
to adopt the agenda as presented.  
Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_

4. **Wood Islands Rejuvenation Project Presentations** – A presentation will be given by the Wood Islands and Area Development Corporation (WIADC), to talk about this exciting Multi-Organizational; Multi-Governmental project that will see a large area of the Wood Islands Waterfront Rejuvenated to past and future glory/prominence. Mr. John Rousseau (Chair of WIADC) and his team will lead the presentation.
5. **Public Presentations (if any)** – *(Members of the public are offered five minutes to make a presentation to Council. Discussion items do not have to be one of today’s agenda items. After the five minutes are up, the Presenter may ask for an extension – only granted if UNANIMOUS consent of Council is given. Following the presentation, Council may or may not ask questions)*
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_

6. **Adoption of the March 22, 2023 Council Meeting Minutes** *(previously distributed; all changes incorporated).*

**Moved by** \_\_\_\_\_ **and seconded by** \_\_\_\_\_ **to**  
approve the Minutes of the March 22, 2023 Council Meeting as presented.  
Votes for: \_\_\_\_    Votes against: \_\_\_\_    Result: \_\_\_\_\_

7. **Business arising from the March 22, 2023 Council Meeting Minutes**
  - a. **2023/2024 Community Grants** – the payments to recipients have already started for this cycle and as per the new program criteria; recipients not only receive a Congratulations and Indemnification Letter from the Mayor, along with an Auditor Funding Acknowledgement Letter; recipients also receive a request and sample Summary Report template; so, they can provide RMB with a summary of how their funding was used.
  - b. **2023 Tax Certificate** – per the approval of the 2023/2024 RMB Budget and Financial Plan, RMB has submitted the 2023 Tax Certificate into the Department of Finance, to confirm a **(0) % tax increase** for the 2023/2024 fiscal year.
  - c. **Approved 2023/2024 Budget and Financial Plan** – will be sent to the Department of Finance, and Municipal Affairs (**as required by the *Municipal Government Act***), with the approval of the March 22, 2023 Council Meeting Minutes.
  - d. **Official Leave for Councillor Katherine Bryson now over** – with the official results for the recent Provincial Election now confirmed; the Official Leave for Councillor Katherine Bryson came to an end on April 3, 2023. Councillor Bryson was reinstated into the Council of RMB as of April 4, 2023. Welcome back Councillor Bryson.
  - e. **Pinette Park Boat Launch** – the CAO continues to follow-up on the conditions of the Boat Launch. We’re still waiting to hear back from the Province.

8. **CAO Report (presented by CAO Bob Brooks)**

a) **Financial/Variance/Planning Report**

i. **Provincial Credit Union Account Balances at April 15, 2023:**

a. Share Acct 001	\$5.35
b. Chequing Acct 010	\$84,785.13
c. Gas Tax (CCBF) Acct 011 <i>(for approved projects)</i>	\$44,549.74
d. Reserve Savings Acct 020	\$36.83
e. Gas Tax (CCBF) GIC Acct 040 <i>(for approved projects)</i>	\$50,501.20
f. Reserve Savings GICs; Acct 041 & 042	\$65,438.49

*(for RMB project(s) – to be determined during Strategic Planning Session)*

With the 2023/2024 Budget and Financial Plan now approved, the CAO is currently working with the Auditor for RMB’s 2022/2023 Year-end.

9. **Saltwire Flyer Distribution (presented by Ashley Feschuk - Administration)** – during the March 22<sup>nd</sup> Council Meeting, Council was updated on the Saltwire Flyer issue. Ashley Feschuk will now provide a further update.

10. **Facebook Livestreaming Trial (presented by Ashley Feschuk - Administration)** – RMB’s Facebook Livestreaming 3-month Trial is now at an end. All-in-all, this Livestreaming Trial was very successful for RMB and the residents of the RMB area. Ashley Feschuk will provide a summary report of how the trial went, feedback received, lessons learned, and recommendations for proceeding (*to be handed out at the meeting*).

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to \_\_\_\_\_; in regards to the future practice of Facebook Livestreaming the Public Council Meetings.  
 Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_ Result: \_\_\_\_\_

11. **Website Updates/Improvements** (presented by Ashley Feschuk - Administration) – as an ongoing practice to continually improve the reach and effectiveness of RMB’s Website; the latest improvements include:
  - a. **Photo Gallery** – previously, RMB had some photos on its website, but came down as the photos were not being added to or refreshed. RMB is looking to revitalize the Photo Breakout on the Website, with photos of activities and events taking place within RMB’s municipal boundaries. Councillors and Residents are invited to submit photos into RMB, so that we might highlight some of the activity participation.
  - b. **Events Page** – RMB is also looking to highlight some of the public events around our municipality, in an effort to bring more awareness to the events, and to further help with community spirit and participation. Councillors and Residents are invited to submit any events that they feel should be posted to RMB’s Events Page.
  
12. **New Business for the Agenda** (as discussed in Approval of Agenda, Item 3 above)
 

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13. **Next Meetings:**
  - a. **Regular Meeting of Council** - scheduled for Wednesday, May 17, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.
  - b. **RMB Strategic Planning Session** - To Be Announced. (May or June) (this session will be open to the public and will take place at the Wood Islands Market).
  - c. **Resumption of RMB Official Plan and Development Bylaw Discussions** – To Be Announced (July/August - December) (this session will be open to the public and will take place at the Wood Islands Market).
  
14. **Adjournment** – As there is no further business...

Moved by \_\_\_\_\_ to adjourn the meeting at: \_\_\_\_\_