



Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; *Incorporated 1972*

COUNCIL MEETING - AGENDA

Wednesday, June 21, 2023 at 7:00 PM
Upstairs Hall, Wood Islands Market

Council:	Mayor Garth Gillis (Chair)	Deputy Mayor Lynn Docherty
	Councillor Katherine Bryson	Councillor Trisha Carter
	Councillor Billy Gamble	Councillor James Kinnee
	Councillor Charley McGivern	
Administration:	CAO Bob Brooks	Ashley Feschuk

Please Be Aware: RMB Council Meetings are Livestreamed to [facebook.com/belfastpei](https://www.facebook.com/belfastpei)

Item Order of Business

1. **Call to Order** – Council Meeting to be called to by Mayor Gillis at 7:00 PM.

2. **Declarations of Conflict of Interest** – Do any members of Council have a conflict of interest with any items on today’s Agenda?

3. **Approval of Agenda** – Any other suggested Agenda Items for today’s meeting? *(to be placed under Item 19)*

 Moved by _____ **and seconded by** _____
 to adopt the agenda as amended.
 Votes for: ____ Votes against: ____ Result: _____

4. **Public Presentations (if any)** – *(Members of the public are offered five minutes to make a presentation to Council. After the five minutes are up, the Presenter may ask for an extension – only granted if UNANIMOUS consent of Council is given. Following the presentation, Council may or may not ask questions)*
 a) _____
 b) _____

5. **Adoption of the May 17, 2023 Council Meeting Minutes** *(previously distributed; all changes incorporated).*

 Moved by _____ **and seconded by** _____ **to**
 approve the Minutes of the May 17, 2023 Council Meeting as presented.
 Votes for: ____ Votes against: ____ Result: _____

6. **Business arising from the May 17, 2023 Council Meeting Minutes** *(already addressed in today’s agenda – no other items).*

7. **Adoption of the June 7, 2023 Special Council Meeting Minutes** *(previously distributed; all changes incorporated).*

Moved by _____ and seconded by _____ to approve the Minutes of the June 7, 2023 Special Council Meeting as presented. Votes for: ____ Votes against: ____ Result: _____

8. **Business arising from the June 7, 2023 Special Council Meeting Minutes** (*already addressed in today's agenda – no other items*).

9. **CAO Report** (presented by CAO Bob Brooks)

a) **Financial/Variance/Planning Report**

i. **Provincial Credit Union Account Balances at May 5, 2023:**

a. Share Acct 001	\$5.35
b. Chequing Acct 010	\$76,222.44
c. Gas Tax (CCBF) Acct 011 (<i>for approved projects</i>)	\$44,543.74
d. Reserve Savings Acct 020	\$36.88
e. Gas Tax (CCBF) GIC Acct 040 (<i>for approved projects</i>)	\$50,501.20
f. Reserve Savings GICs; Acct 041 & 042	\$65,438.49
(Consisting of: – <i>if approved</i>)	
1. RMB Expansion Reserve	\$25,000.00
2. Emergency Preparedness Reserve	\$5,000.00
3. 2 nd Warming Ctr Generator Reserve	\$5,000.00
4. Remaining*	\$30,438.49

(*to be considered during Annual Budget Deliberations)

RMB Revenues and Expenditures are on track for 23/24. Community Grant payouts started in April and will continue throughout the year. MRSB will work on the RMB Year-End documents in July towards RMB's Annual Audit.

10. **2023/24 – 2026/27 Strategic Plan (Consideration/Amendments/Adoption)** (*presented by CAO Bob Brooks*) – On June 7, 2023 a Special Council Meeting was held to hold a public Strategic Planning Session for RMB. The goal was to create the next (2nd) Strategic Plan for the Municipality; this one: a four-year plan to cover the fiscal years 2023/24 – 2026/27. A 4-Year Strategic Plan that will cover the Vision, Mission and Action Items, as considered and directed by the current members of Council.

A Starting Draft was placed on RMB's Website for public review and comment, then Council considered each component and line item of the Draft Strategic Plan, to present a revised Plan (*attached*) for consideration and approval at tonight's Council Meeting. All changes to the Starting Draft are highlighted in red for clarity.

Comments from Special Council Meeting Chair – *Deputy Mayor Lynn Docherty...*

Discussions?

If Council is satisfied with the 2nd Draft as presented or amended...

Moved by _____ and seconded by _____ to approve the **Strategic Plan 2023/24 – 2026/27 Vision and Roadmap** as presented/amended.

Votes for: ____ Votes against: ____ Result: _____

11. **Saltwire Flyer Distribution** (presented by Administration, Ashley Feschuk) – Saltwire continues to collaborate with RMB on a regular basis. Ashley will provide the latest update.
12. **Facebook Livestreaming** (presented by Administration, Ashley Feschuk) – Ashley will provide the latest update on livestream activities.
13. **Website Updates/Improvements** (presented by Administration, Ashley Feschuk) – Ashley will provide the latest update on Website activities.
14. **Wellness Centre Progress/Updates** (presented by CAO Bob Brooks) – Bob has been in discussions with the Belfast Community Development Corporation (BCDC); originally the plan was to look at a new building development that could house a Wellness Centre, a new Arena, an Emergency Warming Centre and other components. BCDC has invited the CAO and Council Representative to intended future meetings that might see an alternative plan. The new concept would now involve the refurbishment of the current Belfast Rec Centre, rather than a new build. RMB will continue to update Council and the public as discussions progress.
15. **Community Pantry Update** (presented by CAO Bob Brooks and Councillor Katherine Bryson) – As a Rotarian, CAO Bob Brooks recently worked with the Rotary Club of Charlottetown to provide the Community Pantry with some Food Hampers to help with the ever-increasing demand. It was also suggested to Bob, that he should encourage the Community Pantry to apply on the regular proposal calls for support that the Rotary Club of Charlottetown provides. Bob will consult with the Community Pantry on the application in advance, so that when the calls go out, they will be ready. A further Community Pantry update will now be provided by *Councillor Bryson*....
16. **Belfast Days Update** (presented by Deputy Mayor Lynn Docherty) – Deputy Mayor Docherty will provide an update on the very popular **Belfast Days Community Event** that is scheduled for this *June 23rd, 24th and 25th*...
17. **Official Community Plan and Development Bylaw Update** (presented by CAO, Bob Brooks) – Now that the Strategic Planning Process is coming to a close, RMB can now concentrate on the completion of the Official Community Plan and Development Bylaw. Bob has already been in discussions with the Development Officer who will help RMB with our “PEI rural municipality” perspective, who is on-board and ready to proceed. Bob will now contact Fotenn Consultants to get the process started again, toward completion. Bob will update Council and the public on his progress and timelines.
18. **An acknowledgement of Pride Month** (presented by Councillor Katherine Bryson) – ...
19. **New Business for the Agenda** (as discussed in Approval of Agenda, Item 3 above)
 - a. Other? _____
 - b. Other? _____
20. **Next Meetings:**
 - a. **Regular Meeting of Council** - scheduled for Wednesday, August 16, 2023 at 7:00 PM in the Upstairs Hall at Wood Islands Market.
 - b. **Official Community Plan and Development Bylaw Process Resumption** – *to be determined*
21. **Adjournment** – As there is no further business...

Moved by _____ to adjourn the meeting at: _____