



# Rural Municipality of Belfast (RMB)

Mayor: Garth Gillis; Chief Administrative Officer: Bob Brooks; Incorporated 1972

## ANNEXATION SUB-COMMITTEE (ASC) MEETING - AGENDA

Wednesday, December 13, 2023 at 7:00 PM  
*RMB Office, Wood Islands Market*

- Sub-Committee: Councillor Katherine Bryson – Chair (voting)  
Councillor Billy Gamble – (voting)  
Mayor Garth Gillis – Ex-officio (voting)
- Administration: CAO Bob Brooks – (non-voting)

***This Sub-Committee meeting is open to the public.***

### **Item      Order of Business**

1.      **Call to Order** – Meeting to be called to order by Chair – Councillor Bryson @ 7:00 PM.

*“In the spirit of Reconciliation, we acknowledge that the land upon which our organization stands is unceded Mi’kmaq territory. Epekwitk (PEI), Mi’kma’ki, is covered by the historic Treaties of Peace and Friendship. We pay our respects to the Indigenous Mi’kmaq People who have occupied this Island for over 12,000 years; past, present, and future.”*

2.      **Declarations of Conflict of Interest** – Do any members of the ASC have a conflict of interest with any items on today’s Agenda?

3.      **Approval of Agenda** – Any other suggested Agenda Items for today’s ASC meeting? *(to be placed under Item 8)*

- a. ??? \_\_\_\_\_
- b. ??? \_\_\_\_\_

**Moved by** \_\_\_\_\_ **and seconded by** \_\_\_\_\_

to adopt the agenda as presented/amended.

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_ Result: \_\_\_\_\_

4.      **Public Presentations (if any)** – *(Members of the public are offered five minutes to make a presentation to ASC. After the five minutes are up, the Presenter may ask for an extension – only granted if UNANIMOUS consent of ASC members is given. Following the presentation, ASC Members may or may not ask questions)*

- a. ??? \_\_\_\_\_
- b. ??? \_\_\_\_\_

5.      **Adoption of the November 21, 2023 ASC Meeting Minutes** *(previously distributed; all changes incorporated).*

**Moved by** \_\_\_\_\_ **and seconded by** \_\_\_\_\_ **to**

approve the Minutes of the November 21, 2023, ASC Meeting as presented.

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_ Result: \_\_\_\_\_

6. **Business arising from the November 21, 2023 ASC Meeting Minutes** (*already addressed in today's agenda – no other items*).
  
7. **Progress Report on Action Items out of the November 21<sup>st</sup> ASC Meeting:**
  - a. **Invite Helen Smith-McPhail – Mayor of West River** - Chair-Councillor Bryson  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - b. **Discuss Murray's Annexation/Amalgamation Plans with CAO** - CAO Bob Brooks  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - c. **Convert "To Be Determined – Action Items" into Excel Chart** - CAO Bob Brooks  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - d. **Discuss Three Rivers Annexation/Amalgamation Plans with CAO** - CAO Bob Brooks  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - e. **Get Official Fire-maps for RMB, Murray Harbour, Three Rivers** - CAO Bob Brooks  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - f. **Identify Infrastructure within the 'Option A' Communities** - Chair-Councillor Bryson  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - g. **Take a Picture of the RMB Fire-map** - Councillor Gamble  
 \_\_\_\_\_  
 \_\_\_\_\_.
  - h. **Identify Pros and Cons for Annexation for 'Option D' Communities** - Mayor Gillis  
 \_\_\_\_\_  
 \_\_\_\_\_.
  
8. **Other Agenda Items from Item 3 above:**
  - a. ??? \_\_\_\_\_
  - b. ??? \_\_\_\_\_
  
9. **Next Steps** (*per the Action Items Excel Chart [attached]*). **What are the next Action Items to be completed** (*within a two/three-week time period*).
  - a. ??? \_\_\_\_\_
  - b. ??? \_\_\_\_\_
  
10. **Next Meetings:**
  - a. **Next ASC Meeting?** \_\_\_\_\_
  - b. **Next Regular Council Meeting** – January 17, 2024: Wood Islands – 7:00 PM.
  
11. **Adjournment** – As there is no further business...  
 Moved by \_\_\_\_\_ to adjourn the meeting at: \_\_\_\_\_